



Living Arts College

Attachment 1 to REPRESENTATIVE AGREEMENT
dated XXXX with:
XXXX

The above two parties have come to an Agreement on the recruitment of students with the terms documented on the Agreement document. This is Attachment 1 to that document that includes additional terms with respect to compensation and conditions for managing compensation relative to the student becoming a fulltime, active and on campus student at Living Arts College.

I. Commission Amount

1.1 The earned Commission is payable to XXXX in the amounts and time shown below:

1.2 The student arrives on campus and has attended class on a regular basis for 30 days. A Commission payment is then due within the next 30 days payable in the amount of 12% of the first year tuition as noted on the LAC student enrollment agreement. This first year amount is simply one third of the three year BA Undergraduate tuition. A typical three year program is \$86,040 or after an initial Scholarship Award of \$6,000.00 is \$81,040.00 or an average of \$27,013.00 per year. Calculated at 12%, the XXXX Commission is \$3,241.56. The Commission amount could be less or more depending on the final Scholarship Award or no Award.

1.3 The above schedule may be adjusted when both parties agree to special promotions and select marketing events where a share cost plan may be in effect.

II. Commissions Exclusions

Commissions are not payable on Housing on or off campus, Medical insurance, Application and Registration Fees of \$100 and \$200 or as adjusted in the future.

_____ Initial

IV. XXXX Identification Required

XXXX shall ensure that all document forms submitted by XXXX for enrollment of students or students following XXXX's introduction relative to any future Commission, shall bear the stamp or other identification of XXXX.

V. International Student Enrollment Guide Rules and Policy Prevail

The LAC International Student Guide sets forth policy on many subjects including, but not limited to early housing application, housing application details, attendance, necessary DSLR camera, visa essentials and refunds if the candidate is not accepted. This Guide is available to XXXX and is also

online at www.studio-fx.us in PDF format. XXXX is expected not to direct the student to any activity that conflicts with the Guide.

VI. Method of Payment

After receiving an invoice and letter relating to application from LAC, fees for Application (usually \$100.00) are due. An additional \$200 amount will be due to complete registration. Finally, tuition for two quarters of the first year enrollment will be due prior to release of the original I-20 form from LAC.

There is a system in place to pay these amounts as follows:

- 6.1 Application \$100.00 and Registration \$200.00 may be paid online using an approved credit card. Details are at the LAC website www.studio-fx.us. As an option these amounts may also be paid in the name of LAC to XXXX. XXXX is then expected to forward the gross amount to LAC. Any forwarding expense should be collected by XXXX at or before time of transfer.
- 6.2 Should XXXX assign fees for services it alone provides, exclusive from LAC, it is responsible for handling same.
- 6.3 Tuition payments are always collected by direct bank transfers from the student to LAC and never paid to XXXX. The representative XXXX or student transferring the money shall pay all bank charges. The LAC bank account details are:

Account name: Living Arts College

Account number: 0005103184128

Bank name: BB&T

Bank routing detail: 053101121

Sort code: N/A

Swift code: BRBTUS33

IBAN number: N/A

Alternately, LAC has partnered with Pay to Study to make your international payments easy, convenient, secure, and less expensive. An alternative to *bank wire transfers*, **Pay to Study** gives better currency exchange rates than those offered directly by banks or credit cards.

Visit <https://living-arts-college.paytostudy.com/> to learn more and to make your payments.

This Attachment 1 accepted by:

Signed by _____ Date _____

Name and Title: Debra Ann Hooper, Director on behalf of LAC

Witness signed _____

Name (print):

Signed by _____ Date _____

Name and Title:

Witness signed _____

Name (print):