

TRANSFER STUDENTS & ADVANCED STANDING

Students who have attended another accredited college may be considered for admission with advanced standing by receiving credit for certain College courses. Credit for courses presented by transfer students will be evaluated in terms of quality of the student's work and the relationship of the subject matter to the College curriculum. Other factors evaluated will include the prior institution's and/or program's approvals/accreditations, the syllabus of the course(s) in question, the grade achieved by the student, and the length of time intervening.

At a minimum:

1. The student must have earned at least a grade of "C",
2. The course must have been completed within the last 7 years,
3. The course must have had course content and units of measurement similar to those in the student's program.

Students who plan to transfer to the College are encouraged to contact Admissions as soon as possible so that course planning may take place. Applicants wishing to receive transfer credits must provide all required materials to designated College personnel before starting classes.

Candidates for acceptance will be admitted with advance standing status after the Campus Director in consultation with the Program Coordinator and/or Director of Education has evaluated all required materials, transcripts and demonstrated skills (including testing). The transfer of courses completed at other colleges is determined on a case-by-case basis. There are limits on the amount of transfer credits, at a minimum, the final 75% of the program must be completed at the College.